



Thomas Jefferson Planning District Commission
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**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A MASTER AGREEMENT
FOR USE OF COMMONWEALTH TRANSPORTATION BOARD (CTB) FUNDS
THROUGH THE DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION (Department)**

WHEREAS, the Thomas Jefferson Planning District Commission (“the Commission”) is the Planning District Commission serving the City of Charlottesville and Albemarle, Fluvanna, Greene, Louisa, and Nelson counties, known together as Planning District 10; and

WHEREAS, the Commission administers transportation grant projects through fiscal administration and management from the Virginia Commonwealth Transportation Board for the region and the Charlottesville-Area Metropolitan Planning Organization (CA-MPO), RideShare, PATH Mobility Management, and other transportation funding of federal, state and local sources; and

WHEREAS, the Commonwealth Transportation Board (CTB) requires that an agency receiving and administering funds from the Department enter into a project specific agreement (“Project Agreement”) that includes the overall purpose for which grants are awarded (“Project”), the total cost of a Project, the Department and Grantee participation, Project time period, and any subsequent amendments thereto; and

WHEREAS, the CTB requires prior to entering “Project Agreements”, a multi-year Master Agreement be executed constituting the terms and conditions governing receipt of grants provided by the Department and governs and is incorporated by reference in all Project Agreements approved by the Department. The terms of this Agreement shall apply to all actions such as executing a Project Agreement, requesting reimbursement, requesting extensions or other actions taken pursuant to complete a Project (“Grant Transactions”) from the date of this Agreement until a new Master Agreement for the use of Commonwealth transportation funds is executed by the Department and the Grantee; and

NOW, THEREFORE, BE IT RESOLVED by the Thomas Jefferson Planning District Commission that it hereby grants authority for the TJPD Executive Director to execute the attached Master Agreement with amendments and future associated Project Agreements with the Department with minor amendments as authorized by the Master Agreement; and

BE IT FURTHER RESOLVED, this authorization is effective from the date of this Agreement until a new Master Agreement for the use of CTB funds is executed by the Department and the Commission.

Adopted by the Thomas Jefferson Planning District Commission at its Monthly Commission Meeting of June 5, 2025, in the City of Charlottesville, Virginia, a quorum being present.

Christine Jacobs, Executive Director
Thomas Jefferson Planning District Commission

Date

Tony O’Brien, Commission Chair
Thomas Jefferson Planning District Commission

Date